



Beaver Brook Elementary School PTO

PTO Meeting Agenda
October 5, 2023 at 7:00pm
Beaver Brook Elementary School Cafeteria

- Welcome to the 2nd PTO Meeting of the 2023-24 School Year!
- Approve September 2023 PTO Meeting Minutes
- Treasurer's Report
 - Printed Flier Expense Approval
- Updates
 - Fundraisers
 - Street Sign Raffle - Live Drawing at End of Meeting
 - Booster Fun Run- Friday, 10/6
 - Events
 - Boo Bash- Saturday, 10/21
 - BBES Green Wave Gear Sale - November
 - Polar Express Holiday Shop - Date TBD
- Discussion Topics
 - 2023 Room Parent Assignments
 - Garden Update
 - Assembly/Student Program Ideas?
 - Parent Seminar Series?
 - Toy Box Fundraiser donation ideas- Nov
- New Ideas, Business, or Other Discussion
- Reminders
 - Bay State Textiles
 - Box Tops (App)
 - Timberlanes - Town Wide PTO

Thank you for attending!

2023-2024 PTO Board

Katrina Rice, Co-Chair
Amanda Zompetti, Treasurer

Kristi Ericson, Co-Chair
Danielle Rountree, Secretary

Follow us on Facebook at Beaver Brook Elementary PTO (facebook.com/groups/bbespto)
Contact us by email at BBESPTO1@gmail.com



Agenda da Reunião do PTO do BBES
Quinta-feira, 5 de outubro de 2023, às 19h
Refeitório da escola primária Beaver Brook

- Bem-vindos à 2ª Reunião do PTO do Ano Letivo 2023-24!
- Aprovar a ata da reunião do PTO de setembro de 2023
- Relatório do Tesoureiro
 - Aprovação de despesas de folheto impresso
- Atualizações
 - Arrecadação de fundos
 - Sorteio de Placas de Rua - Sorteio ao Vivo no Final da Reunião
 - Booster Fun Run - sexta-feira, 6/10
 - Eventos
 - Boo Bash - sábado, 21/10
 - Promoção de equipamentos BBES Green Wave - novembro
 - Loja de férias Polar Express - Data a definir
- Tópicos de discussão
 - Tarefas dos pais da sala 2023
 - Atualização do jardim
 - Ideias para programas de montagem/estudantes?
 - Série de seminários para pais?
 - Ideias de doação para arrecadação de fundos da Toy Box - novembro
- Novas ideias, negócios ou outras discussões
- Lembretes
 - Têxteis do Estado da Baía
 - Topos de caixa (aplicativo)
 - Timberlanes - PTO em toda a cidade

Obrigado por participar!

Conselho do PTO 2023-2024

Katrina Arroz, Copresidente
Amanda Zompetti, Tesoureiro

Kristi Ericson, Copresidente
Danielle Rountree, secretário

Siga-nos no Facebook em Beaver Brook Elementary PTO (facebook.com/groups/bbespto)
Contate-nos por e-mail em BBESPTO1@gmail.com



Beaver Brook Elementary School PTO

PTO Meeting Minutes
September 7, 2023 at 7:00pm
Beaver Brook Elementary School Cafeteria

Attendees: Co-Chair Katrina Rice, Co-Chair Kristi Ericson, Treasurer Amanda Zompetti, Secretary Danielle Rountree, Principal Julie Thompson, Krista Gotel, Tina Decotis, Kelly Viall, Chelsea McDonald, Jessica Smith, Miriam "mimi" O., Kaila Donahue, Kassandra Fasano, Allison Buckley

- Welcome to the First PTO Meeting of the 2023-24 School Year!
- Approve June 2023 PTO Meeting Minutes - The minutes were approved by motion and second
- Treasurer's Report - Delivered by Amanda Zompetti

Moving funds to the General Fund. All fund transfers were approved by motion and second

Stop n Shop Community Bag Project	\$150.00
Scholastic Book Fair	\$2,929.05
Kyle Dine Assembly	\$1,000.00
2nd Grade Vocab Parade	\$486.87
Field Day	\$157.30
Staff Appreciation Week	\$390.25
Brain Show Assembly	\$150.00

- Updates
 - Back to School Staff Luncheon and Coffee/Cookies

Katrina reported the lunch menu was salads, sandwiches & fruit. Lady sunshine coffee was there and the Dough lady was used for the dessert. Teachers loved the gluten free options. Event went great.

- Open House

Katrina & Kristi reported it was great! The fliers were a success and all PTO members were present wearing Booster shirts. PTO had 2 tables set up in both hallways, the K wing and first and second wing.

- Kindergarten Popsicle Party

Katrina & Kristi reported it was a great turn out. Everyone had a popsicle, a school bus there, and a photo booth. The popsicle party was split into 2 groups of K teachers to prevent having a large group all at once arriving. All the kids had a great time on the playground.



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- Fundraisers

- Street Sign Raffle, entries due 9/29/23

Kristi will post on our facebook page, \$5 per raffle ticket. We will draw the winner here at the next PTO meeting. You can venmo or cash/check for payment. The winner gets to take home the street sign after the school year and they can name the sign.

- Booster Fun Run, 10/6

Kristi delivered last year's earnings were just under 50k. Families and friends from all over the world will sponsor a child. This year we aren't doing "laps"; it will be counted as 30 minutes of activity. Families can give a flat rate donation or sponsor a child per minute of activity. New this year, the person donating to sponsor a child has the option to pay for the cost that Beaver Brook would be responsible for. This way the school is able to collect the entire donation from the family instead of paying processing fees from that donation. Sponsors do not have to do this; they are able to opt out. Families are allowed to come to watch the event and cheer for the students. Feedback was positive from the attendees.

Katrina - Each donation a student receives they get prizes from Booster. The prizes have already been delivered to the school and we will be looking for volunteers to help sort and pass out prizes. We will get a daily report from Booster. We will begin sorting prizes the week of 9/25. The schedule for classes will be provided according to last year's event. K, 1, & 2 will all have their own field times.

- Upcoming Events

- Boo Bash, 10/21

Katrina & Kristi spoke about tentative ideas the PTO has been brainstorming. Location this year will be Riley Field in Abington (next to the library) at the bandstand. The event is for BBES families only; it will not be a combined event with Woodsdale. Last year reviews were not so favorable due to the large age range of the students and the school not being large enough to accommodate the number of attendees. The event time is either 2-4PM or 4-6PM depending on the football schedule. We can have cars pulled in for trunk or treat, bathrooms will be available, arts and crafts, & DJ. Depending on how many families participate in the trunk or treat we may potentially involve the community to see if they want to participate. NHS students to help with crafts. We will be reaching out to make a planning committee.



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- Budget allocation - \$1,500 motion approved and second.

- RESPECT Assembly, 12/1/23

Amanda, Kristi & Katrina spoke about the event. This is hosted by Mobile Ed Productions. We also book Brazilian Beats through them. This is an assembly about respecting your boundaries and your friends. It is a fun way to reiterate what they are teaching them in the classroom. There will be 2 assemblies: a mix of k and 1 and a mix of 1 and 2.

- Discussion Topics

- PTO Board Volunteer- Virtual Meeting Room Manager

We have a volunteer to maintain the chat room during the meeting to assist the PTO fielding questions and engagement. Krista has volunteered to do this!

- Teacher Reimbursement Program

Katrina - homeroom teacher reimbursement up to \$100 anything they purchase for their classrooms. They have to submit their receipt and we will reimburse them with approval from Julie Thompson. The deadline is 12/31/2023. We will create an updated form to send to teachers. Ex - music teacher asked for more claves, laminated shapes etc.

- Room Parents

Katrina - 2 years ago the program began. The room parent is the liaison between the teacher and the PTO. Last year we did this and didn't see as many volunteers keeping up the roles as room parents. We are looking for new ways to improve the role so teachers are using the room parent and the parent is supporting the PTO by emailing class parents announcements. The class parent typically arranges class gifts during holidays, teacher appreciation, and end of year. Attendees brought some great feedback and shared wonderful ideas!

- PTO will create a document outline more defined roles of the room parent. ex - reaching out to the teacher to check in on supply needs in December.
- Offering to support the teacher with material preparation.
- Continue passing out forms to teachers to find out their likes etc. favorite colors, favorite places to shop for the classroom etc.



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- Helping to create a volunteer schedule to organize this for the teacher so the teacher can have more prep time. A sign - up website was used and sent out to class parents that was a success.
- Ms Thompson feedback was to clearly distinguish the role of the room parent. Feedback from teachers is they have appreciated having room parents.
- We all agreed room parents are a GO with defined roles!

- o Staff Lounge Restock

Amanda - We restocked the teachers lounge last year which was loved by all the teachers. Items were supplied like ramen soup, sodas, silverware, plates etc. Last year was the first year. We weren't getting enough items to support the entire staff from parents. Knowing we have a little extra funds this year, we would like to restock as needed \$400.00/month. Snacks will be available to them at all times. \$4000 total. Still ask for donations. We are trying to figure out if an Ice machine is possible. We love the idea but logistics might be tough given the right equipment and up-keep like cleaning etc.

- Motion approved and a second to move 4k to the general fund to support the teachers lounge restock.

- o Holiday Shop

Katrina & Kristi started the discussion. This year it will be less of a shopping event and more of a fun, outside school event for BBES students. The event will take place at the Senior Center and the theme is Polar Express. No shopping/trinkets. It will be arts and crafts "keepsakes" items. Like ornaments with a string to measure how tall they are. Those who come can bring a donation to the senior center. There will be snacks and drinks we aren't sure about the movie but definitely music. Great support from the attendees of the meeting. We will reach out for event support at the arts and crafts stations. PTO will reach out to the senior center to discuss dates and hall reservations.

- Updates

- o Garden

Amanda Zompetti led the project discussion. We are removing shrubs and cutting out a small garden in the front of the school. South Shore Landscape donated the mulch for the project. Tentative dates are 9/16th - 9/17. We will get plants to plant. We also have an old Seone's

gift card that they donated to this project last year we can use. We already have the money funded from last year. Locking down dates to improve the front for the Spring. DPW will not maintain. Spring clean-up potential. NHS group and girl scouts etc.

- New Ideas, Business or Other Discussion
 - Someone special dance - lockdown by November.
 - Spirit Wear/ Abington Gear (not sports themed) based on the South Shore. They work with schools. It costs us nothing. We sell it to families at cost. We don't have to make it a fundraiser. Orders all done online or by a form submission. They package it all up by student and class and it's delivered to the school. Gear ideas are a t- shirt (Abby the beaver) hoodie, long sleeve and adult hoodie.
 - Timing will be after the fun run at the end of October/November. Discussion about the potential for having a table at parent teacher conferences.
 - Boxtop - whoever donates the most gets a free shirt / sweatshirt CONTEST!
- Reminders
 - Bay State Textiles, Box Tops (App),
 - Timberlanes all donations go to the Townwide PTO not BBES.

Thank you for attending!

2023-2024 PTO Board

Katrina Rice, Co-Chair
Amanda Zompetti, Treasurer

Kristi Ericson, Co-Chair
Danielle Rountree, Secretary



BBES PTO Treasurer's Report 2023-24 School Year

Beaver Brook Elementary School PTO

Meeting Dates	General Fund Availability	Funds Allocated to General Fund	Funds Allocated to Events			Ending Balance	Notes
06/01/2023 Meeting	\$2,119.53	\$2,450.81	\$500.00			\$4,070.34	
09/07/2023 Meeting	\$4,070.34	\$5,263.47	\$5,500.00			\$3,833.81	
10/5/2023 Meeting							
11/2/2023 Meeting							
12/7/2023 Meeting							
01/04/2024 Meeting							
02/01/2024 Meeting							
03/07/2024 Meeting							
04/04/2024 Meeting							
05/02/2024 Meeting							
06/06/2024 Meeting							
Fundraiser Description		Funds Received	Funds Spent			Ending Balance prior to Transfer to General Fund	Notes
Stop n Shop Community Bag Project							balance transferred at 9/7/23 meeting
Booster Fun Run							
Booster Fun Run Shirt Sponsors							

[illegible]

										waiting on final garden project to occur fall 2023
Beautification of Grounds		\$8,400.00			\$5,826.36		\$2,573.64			
Respect Assembly		\$3,000.00								
Community Support		\$1,000.00			\$250.00		\$750.00			
Popsicle Party		\$200.00			\$127.43		\$72.57			
Recess Equipment		\$1,000.00			\$365.74		\$634.26			
Open House		\$200.00								
Start of School Luncheon		\$2,000.00			\$1,562.12		\$437.88			
PTO Technology		\$500.00			\$210.29		\$289.71			
Homeroom Teacher Reimbursement		\$3,000.00			\$400.00		\$2,600.00			
Teacher Lounge Restock		\$4,000.00								
Boo Bash		\$1,500.00								